

DEPARTMENT OF DEFENSE CONTRACTING OFFICER - WAIVER REQUEST <i>(Includes Warranted Contracting Officers and 1102 Series)</i>			REPORT CONTROL SYMBOL	
COMPONENT/ORGANIZATION				
1. TO <i>(Director, Acquisition Career Management (DACM))</i>		2. VIA <i>(Acquisition Career Program Board (ACPB))</i>		
3. COPY TO <i>(USD(A)AET&CD)</i>		4. FROM <i>(Organization and Address)</i>		
POSITION DATA				
5. POSITION NUMBER	6. POSITION TITLE	7. GRADE/RANK	8. OCCUPATIONAL SERIES/ SPECIALTY	
IDENTIFICATION AND PERSONAL DATA				
9. NAME <i>(Last, First, Middle Initial)</i>		10. GRADE/RANK	11. SSN	
12. ACQUISITION CAREER FIELD		13. OCCUPATIONAL SERIES/SPECIALTY		
14. WAIVER REQUESTED <i>(X as applicable)</i>				
a. ABSENCE OF EDUCATION: Baccalaureate Degree OR 24 Semester Credit Hours OR Completion of Examination(s)				
b. ABSENCE OF EXPERIENCE <i>(Less than 2 years' contracting experience; applies only to Warranted Contracting Officers)</i>				
c. ABSENCE OF MANDATORY CONTRACTING TRAINING <i>(Applies only to Warranted Contracting Officers)</i>				
15. REQUEST BASED ON DEMONSTRATED JOB PERFORMANCE AND QUALIFYING EXPERIENCE <i>(Descriptive narrative)</i>				
16. REQUESTING OFFICIAL				
a. TYPED NAME		b. GRADE	c. ORGANIZATION	
d. SIGNATURE			e. DATE (YYYYMMDD)	
17. ENDORSING OFFICIAL <i>(Head of Contracting Activity)</i>				
a. TYPED NAME		b. GRADE	c. ORGANIZATION	
d. SIGNATURE			e. DATE (YYYYMMDD)	
18. ACQUISITION CAREER PROGRAM BOARD ACTION <i>(X one)</i>				
GRANTED	DISAPPROVED	a. ACPB NAME		b. DATE (YYYYMMDD)