

PART D. PERFORMANCE RECOMMENDATIONS AND APPRAISAL INTERVIEW

12. SUPERVISOR'S COMMENTS

a. SIX-MONTH PROGRESS REVIEW

b. END-OF-YEAR OVERALL APPRAISAL INTERVIEW

13. IMMEDIATE SUPERVISOR

a. TYPED NAME *(Last, First, Middle Initial)*

b. TITLE

c. SIGNATURE

d. DATE OF SIGNATURE
(YYMMDD)

14. EMPLOYEE'S COMMENTS

a. SIX-MONTH PROGRESS REVIEW

(1) Signature of Employee

(2) DATE OF SIGNATURE
(YYMMDD)

b. END-OF-YEAR OVERALL APPRAISAL INTERVIEW

15. EMPLOYEE

a. TYPED NAME *(Last, First, Middle Initial)*

b. TITLE

c. SIGNATURE

d. DATE OF SIGNATURE
(YYMMDD)